

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
August 18, 2010, 1:05pm**

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Lyn Hellegaard; Roy Houseman; Dave Strohmaier; Jon Wilkins; Bob Jaffe.

Others present: John Hendrickson, Brentt Ramharter, Dee Andersen.

I. Administrative Business

- A. Approve committee minutes dated: [August 11, 2010](#)-approved as submitted.
- B. Public Comment on items not listed on the agenda:

John Hendrickson, MBIA, thanked the City of Missoula for excluding his office building from the proposed special districts assessments. He said it came to his attention that the school districts as well as all of the tax exempt properties are now excluded from assessment. He said during the Chamber of Commerce Board meeting this morning, the Mayor made a statement that the City is making deals on un-assessed properties, then corrected himself and said he did not mean to infer deals; "negotiate" would be a better word. He asked if Council authorized the exclusion of the un-assessed properties, as was their right, not the Administrations.

Stacy Rye thanked Mr. Hendrickson and said this issue will be discussed in BCOW at 3:00pm.

II. Consent Agenda

- A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

Motion: The committee recommends the City Council approve [claims](#) totaling \$581,526.39 ([Detailed claims](#)) 08/24/10

Motion: The committee recommends the City Council approve [claims](#) totaling \$1,772,119.63 ([Detailed claims](#)) (already acted on 8/16/10)

III. Regular Agenda

- A. Resolution authorizing the execution and delivery of supplement Nos. 4 and 5 and related documents to a master governmental lease-purchase agreement for the lease of various items of capital equipment and determining other matters in connection therewith. ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 08/16/10) **REMOVE FROM AGENDA**

Motion: The committee recommends the Council consider a resolution authorizing the execution and delivery of supplement nos. 4 and 5 (equipment purchased during fiscal year 2010 in the amount of \$850,000 financed with Wells Fargo Investments, LLC) and related documents to a master governmental lease-purchase agreement for the lease of various items of capital equipment and determining other matters in connection therewith

Brentt Ramharter, Director of Finance, said we did a RFP a year ago to get better interest rates on short term financing for our vehicle replacement program. This resolution will give us one more years worth of proposed lease financing. The lists of the vehicles are attached in the detail tab of the [spreadsheet](#). The interest rate is locked in for 30 days. He requested the committee adopt this resolution.

Ms. Rye asked what the total dollar amount is.

Mr. Ramharter responded \$850,000.

Ms. Rye asked if we could get the local banks to provide financing for this purpose.

Mr. Ramharter said we had responses from US bank and Wells Fargo who have branches in Missoula, but no local Montana only banks. We had many out of state responses.

Ms. Rye stated that the motion and the resolution are vague she suggested adding the dollar amount and the financial institution.

Mr. Ramharter agreed.

Mr. Childers moved to approve

Upon a voice vote the motion passed with Hellegaard voting nay.

IV. Held in committee

- A. Approve claims. (Ongoing) (Consent Agenda)
- B. Approve journal vouchers. (Ongoing) (Consent Agenda)
- C. Approve budget transfers. (Ongoing) (Consent Agenda)
- D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- E. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G. [Resolution](#) of the Missoula City Council establishing a tourism business improvement district consisting of non-contiguous lands within the City of Missoula for the purpose of aiding tourism, promotion and marketing within the district. ([Exhibit A](#)) ([Exhibit B](#)) ([memo](#)) ([A&F](#)) (Returned from Council floor: 10/05/09)
- H. Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 04/19/2010)
- I. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- J. Disposition of excess city owned parcels ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 07/26/10)

V. Adjournment

The meeting was adjourned at 1:25pm

Respectfully submitted,

Dee Andersen
Administrative Secretary
Finance Department