

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
March 30, 2011 1:05 pm**

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Lyn Hellegaard; Cynthia Wolken; Jon Wilkins; Bob Jaffe.

Members absent: Dave Strohmaier.

Others present: Marty Rehbein, Dee Andersen.

I. Administrative Business

A. Approve committee minutes dated: [March 16, 2010](#)-approved as submitted

B. **Public Comment on items not listed on the agenda-None**

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$180,885.49 ([Detailed claims](#)) 03/29/11 already acted on 3/28/11.

MOTION: The committee recommends the City Council approve [claims](#) totaling \$238,682.51 ([Detailed claims](#)) 04/05/11

B. Provide an opportunity for the public to comment on whether the Sentinel Village low-income housing apartment project located at 1111 McDonald Avenue meets a community housing need. ([memo](#))—Regular Agenda (Mayor Engen) (Referred to committee: 03/28/11) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council set a public hearing on April 25, 2011 in order to provide an opportunity per MCA 15-6-221(2) for the public to comment on whether the Sentinel Village low-income housing apartment located at 1111 McDonald Avenue meets a community housing need.

Marty Rehbein, City Clerk, said state law requires the City Council conduct a public hearing on this matter. She said other than conducting the public hearing, there is no action required by the Council. The public hearing needs to be scheduled for April 25, 2011.

Jon Wilkins asked what MHA is going to do with the complex if it becomes community housing.

Ms. Rehbein said they will rehab it and extend the life of the complex.

Jason Wiener said he is in support of this and said he got a letter regarding this complex and the Palace Apartments.

Pam Walzer said she got the same letter and wondered if the Palace should be placed on this referral as well.

Ms. Rehbein said they haven't been approached by the Palace.

Mr. Wiener suggested the City Clerks Office call MHA and see if the Palace project should be included on this one.

Ms. Rehbein agreed.

Mr. Wiener moved to set the public hearing for April 25, 2011.

Mr. Wilkins said he was in support of this.

Upon a voice vote, the motion passed unanimously.

III. Held in committee

- A. Approve claims. (Ongoing) (Consent Agenda)
- B. Approve journal vouchers. (Ongoing) (Consent Agenda)
- C. Approve budget transfers. (Ongoing) (Consent Agenda)
- D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- E. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G. Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 04/19/2010)
- H. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- I. Discuss the disposition of surplus city property. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- J. Amend the FY 2010 budget to appropriate expenditures that were not identified in the original budget. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/01/2010)
- K. Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)
- L. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- M. Confirm the reappointment of Mark Muir to the Impact Fee Advisory Committee completing a term commencing December 1, 2010 and ending November 30, 2014. (Returned from Council floor: 11/1/10)
- N. Mayor's presentation of the FY 2012 Capital Improvement Program (CIP). ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 03/21/11)

IV. Adjournment

The meeting was adjourned at 1:20 pm

Respectfully submitted,

Dee Andersen,
Administrative Secretary
Finance Department