

ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
October 26 2011, 1:05 pm

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Jon Wilkins; Bob Jaffe; Cynthia Wolken; Lyn Hellegaard.

Members absent: Dave Strohmaier.

Others present: Mayor John Engen, Dee

I. Administrative Business

A. Approve committee minutes dated: [October 19, 2011](#)-approved as submitted.

B. **Public Comment on items not listed on the agenda-None**

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$824,807.56 ([Detailed claims](#))

B. Confirm the reappointment of Kimberley Best to the Tourism Business Improvement District Board of Trustees for a four-year term commencing December 1, 2011 and ending November 30, 2014. ([memo](#))—Regular Agenda (Mayor Engen) (Referred to committee: 10/24/11)
REMOVE FROM AGENDA

MOTION: The committee recommends the City Council confirm the reappointment of Kimberley Best to the Tourism Business Improvement District Board of Trustees for a four-year term commencing December 1, 2011 and ending November 30, 2014.

Mayor John Engen said Ms. Best has done a great job this first year on the Board and requested approval for her re-appointment.

Pam Walzer moved the re-appointment.

Mayor Engen said the ending date in the motion needs to be corrected from 2017 to 2014.

Upon a voice vote, the motion passed unanimously.

III. Held in committee

A. Approve claims. (Ongoing) (Consent Agenda)

B. Approve journal vouchers. (Ongoing) (Consent Agenda)

C. Approve budget transfers. (Ongoing) (Consent Agenda)

D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08) (Tabled 8/3/2011)

E. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)

F. Discuss the disposition of surplus city land. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)

G. Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)

H. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)

I. Review Missoula's insurance experience, particularly work comp; propose improvements if warranted. ([memo](#))—Regular Agenda (Ed Childers) (Referred to committee: 05/09/2011)

IV. Adjournment

The meeting was adjourned at 1:10 pm

Respectfully submitted,

Dee Andersen

Administrative Secretary