

**ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
May 9, 2012 10:05 am**

Members present: Bob Jaffe; acting as Chair, Alex Taft, Adam Hertz, Dick Haines, Marilyn Marler.

Members absent: Cynthia Wolken, Jason Wiener, Caitlin Cople, Ed Childers, Mike O'Herron, Jon Wilkins.

Others present: Scott Paasch, Brentt Ramharter, Dee Andersen.

I. Administrative Business

A. Approve Committee Minutes: [April 25, 2012](#) and [May 2, 2012](#). Approved as submitted

B. Public Comment on items not listed on the agenda-None

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$440,550.89 ([Detailed claims](#))

B. Resolution declaring the official intent of the City of Missoula, Montana to reimburse certain original expenditures related to sidewalk, curb, and gutter improvements from the proceeds of tax exempt bonds to be issued by the City of Missoula, Montana after the payment of such original expenditures. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 05/07/12)REMOVE FROM AGENDA****

NOTE: NO QUORUM PRESENT

MOTION: The committee recommends the City Council consider a resolution declaring the official intent of the city of Missoula, Montana to reimburse certain original expenditures related to the purchase of capital equipment from the proceeds of tax-exempt bonds to be issued by the city after the payment of such original expenditures

Brentt Ramharter, Finance Director, explained that this is a simple housekeeping item, done each year. We are required to state that we are doing tax exempt financing.

Bob Jaffe asked if this obligates us to any dollar amount.

Mr. Ramharter said it doesn't commit us to anything just declares our intent.

Mr. Jaffe asked if both items are essentially the same.

Mr. Ramharter said yes.

Alex Taft moved to approve both items.

Upon a voice vote, both motions carried unanimously.

C. Resolution declaring the official intent of the City of Missoula, Montana to reimburse certain original expenditures related to the purchase of capital equipment from the proceeds of tax-exempt bonds to be issued by the city after the payment of such original expenditures. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 05/07/12)REMOVE FROM AGENDA****

NOTE: NO QUORUM PRESENT

MOTION: The committee recommends the City Council consider a resolution declaring the official intent of the city of Missoula, Montana to reimburse certain original expenditures related to the purchase of capital equipment from the proceeds of tax-exempt bonds to be issued by the city after the payment of such original expenditures

III. Regular Agenda

- A. Discuss the Capital Improvement Program for Fiscal Year 2013. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 04/16/12)

Steve King, Public Works Director, reviewed CIP requests [S-10 –S-20](#) and [WW 01-WW-08](#). He said these projects are from all five divisions of Public Works.

Mr. Taft asked if there is room for a bike lane in project S-10.

Mr. King said yes, it is a low volume street and local road network. It has no edge or bike lane striping but plenty of shoulder area for bicycles.

Dick Haines said the area around project S-11 really looks good.

Mr. Jaffe asked that the out year projects be accelerated through so we can finish the current years projects. He said the out year projects can be tickled for future discussion.

Mr. King stated that project S-16 is a catch all CIP for ongoing assessments.

Mr. Haines asked if a crossing at Linda Vista would be a candidate for this program.

Mr. King said it would be an operating budget item as it doesn't rise to the \$5,000 level that is required to be included in the CIP. It is not a project that is in the current year's budget.

Marilyn Marler wanted to know the final costs of project S-18.

Mr. King said in the \$500,000 range.

Ms. Marler indicated that she is very supportive of this project and said many are using this trail.

Mr. Taft said the Parks Department quoted the cost to be in the \$2 million range.

Mr. King said in his experience with other trails, he thought it would be much less than that.

Mr. Jaffe asked about the upgrade to more sophisticated flashing lights with bike controls on project S-20.

Mr. King said yes, they would like to implement those instead of using the timer based system.

Mr. King finished reviewing the wastewater projects.

The committee discussed what CIP projects are left to review.

IV. Held in committee

1. Approve claims. (Ongoing) (Consent Agenda)
2. Approve journal vouchers. (Ongoing) (Consent Agenda)
3. Approve budget transfers. (Ongoing) (Consent Agenda)
4. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
5. Discuss the disposition of surplus city land. ([memo](#))—Regular Agenda (Nancy Harte) (Referred to committee: 10/25/10)
6. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)

7. Review Missoula's insurance experience, particularly work comp; propose improvements if warranted. ([memo](#))—Regular Agenda (Ed Childers) (Referred to committee: 05/09/2011)
8. Review and approve updates to the City Council rules. ([memo](#))—Regular Agenda (Bob Jaffe) (Referred to committee: 04/09/12)

V. Adjournment

The meeting was adjourned at 11:00 am

Respectfully submitted,

Dee Andersen
Administrative Secretary