

Program Description

This fund is set up for the issuance of \$1,555,000 Civic Stadium Revenue Bonds for the Civic Stadium Project; to purchase the interest of certain secured lenders in the Civic Stadium; Authorizing and directing the issuance; prescribing the form and terms thereof and the security thereof and the Ordinance declaring the purchase of the Civic Stadium an Urban Renewal Project in Urban Renewal District II and approval of the Missoula Civic Stadium Lease and Use Agreement and the Civic Stadium Agreement.

Goals & Objectives

The City will receive lease payments in the amount of \$120,000 a year for 20 years from Mountain Baseball. The lease payments will be used to make the debt service payments to the creditors of the \$1,555,000 Civic Stadium Revenue Bonds.

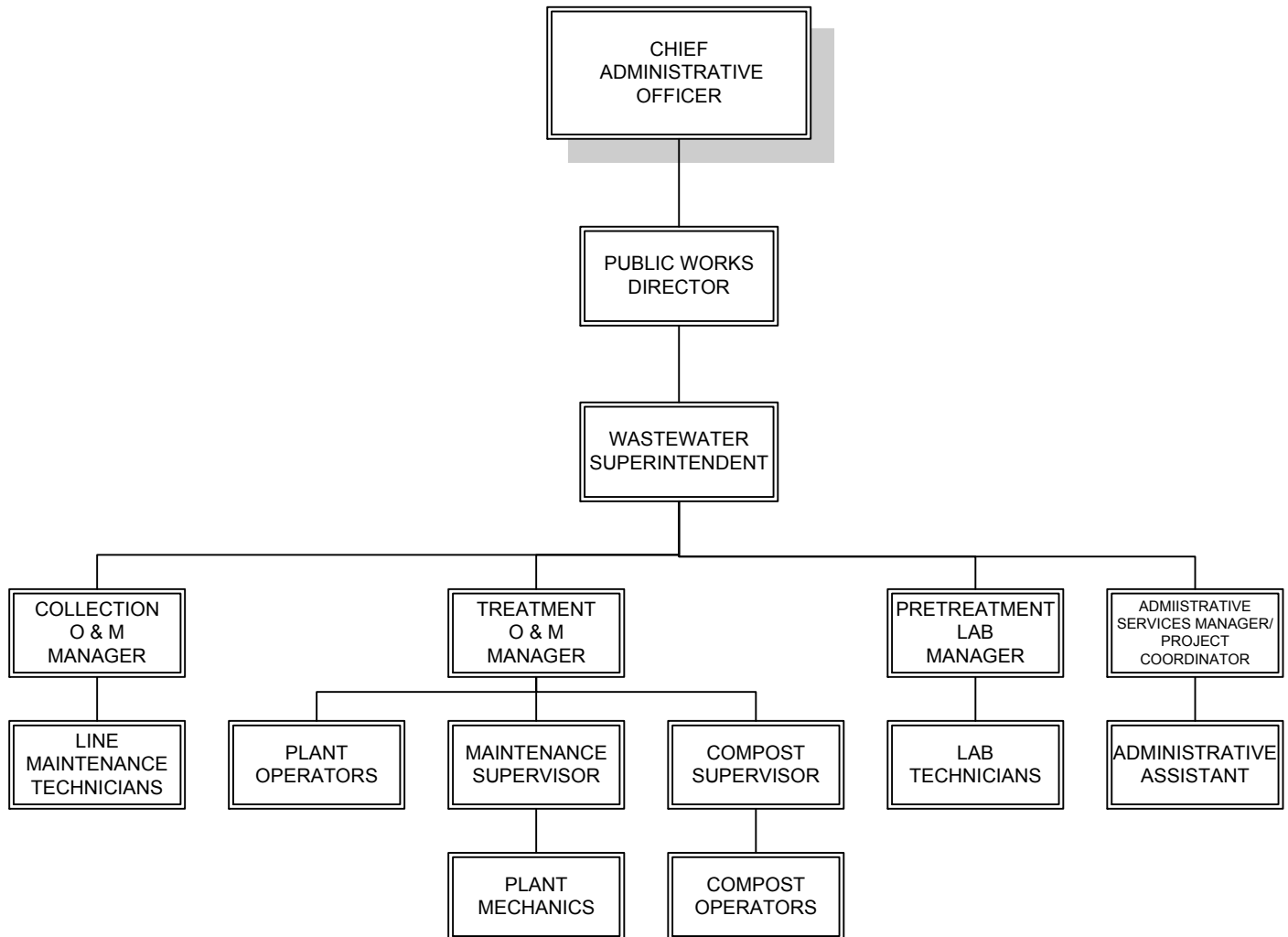
FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Purchased Services	-	-	-	-	-	
Miscellaneous	118,500	3,000	119,050	3,000	-	0%
Debt Service	81,197	117,000	78,656	117,000	-	0%
Capital Outlay	-	-	-	-	-	
Total	\$ 199,697	\$ 120,000	\$ 197,706	\$ 120,000	\$ -	0%

* Un-audited numbers



Public Works Waste Water Division



Program Description

The Wastewater Division is responsible for the collection and treatment of domestic and industrial wastewater generated in the Missoula sewer areas. Administration, maintenance, operation, monitoring, testing and the pretreatment program are the primary functions of the Division. These activities are conducted under the Montana Pollution Discharge Elimination System (MPDES) permit issued by the Montana Department Environmental Quality (MDEQ) and the National Pollution Discharge Elimination System (NPDES) permit issued by the United States Environmental Protection Agency (USEPA). The Division considers itself a water resource recovery facility with a goal of recovering 100% of the by-products of wastewater treatment including bio solids for compost, bio-fuel for electricity and heat, and treated effluent for irrigation.

The Wastewater Division is separated into four distinct sections:

- Wastewater Collection
- Wastewater Treatment
- Wastewater Administration
- Wastewater Pretreatment / Laboratory

City Strategic Plan & Department's Implementation Strategy

Goal #1: Funding and Service

- Strategy: We will maintain and improve the level of service to citizens.
 - Continue to maintain and repair the collections system to eliminate sewer back-ups and reduce ground water inflow.
 - Continue to utilize the Accela Asset Management System.
 - Continue to utilize the equipment GPS system for operational efficiency in the collection system.
- Strategy: We will work toward sustaining and diversifying fiscal resources.
 - Continue to research and implement energy reduction projects and policies and pursue grant programs to fund those projects including beneficial reuse to reduce costs.

Goal #2: Harmonious Natural and Built Environment

- Strategy: We will make sure that our natural and built environments continue to represent Missoula's values of clean water and clean air.
 - Continue to work with the Montana Department of Environmental Quality and Hybrid Energy Group to expand the hybrid poplar tree treated effluent land application project.
 - Understand and plan for future changes in the MPDES permit limits.
 - Aggressively research and implement programs to reduce the facilities greenhouse gas emissions.

Goal #3: Quality of Life for All Citizens

- Improve treatment performance to protect the water environment and public health.
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FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	1,750,164	\$ 1,781,049	1,793,513	1,888,712	\$ 107,663	6%
Supplies	395,082	451,620	542,803	461,620	\$ 10,000	2%
Purchased Services	1,501,583	1,565,581	1,676,023	1,537,724	\$ (27,857)	-2%
Miscellaneous	3,822,929	1,333,702	3,993,307	1,457,338	\$ 123,636	9%
Debt Service	196	-	39	-	\$ -	
Capital Outlay	-	-	19,387	-	\$ -	
Total	\$ 7,469,954	\$ 5,131,952	\$ 8,025,071	\$ 5,345,394	\$ 213,442	4%

* Un-audited numbers

STAFFING SUMMARY

Title	Actual FY 2014	Actual FY 2015	Actual FY 2016	Adopted FY 2017
WASTEWATER SUPERINTENDENT	1.00	1.00	1.00	1.00
COLLECTION & MAINTENANCE MANAGER	1.00	1.00	1.00	1.00
WASTEWATER PLANT MANAGER	1.00	1.00	1.00	1.00
PRE-TREATMENT LAB MANAGER	1.00	1.00	1.00	1.00
CHEMIST	1.00	1.00	1.00	1.00
CHEMIST	1.00	1.00	1.00	1.00
PLANT MAINTENANCE SUPERVISOR	1.00	1.00	1.00	1.00
MECHANIC/OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
PLANT OPERATOR	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
COLLECTION SYSTEM MAINTENANCE TECHNICIAN	1.00	1.00	1.00	1.00
ADMINISTRATIVE SERVICES MANAGER	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	-	-	1.00	1.00
ADMINISTRATIVE ASSISTANT	-	-	0.50	0.50
INTERMITTENT LABORERS/INTERN	0.50	0.50	0.50	0.50
Total	22.50	22.50	24.00	24.00

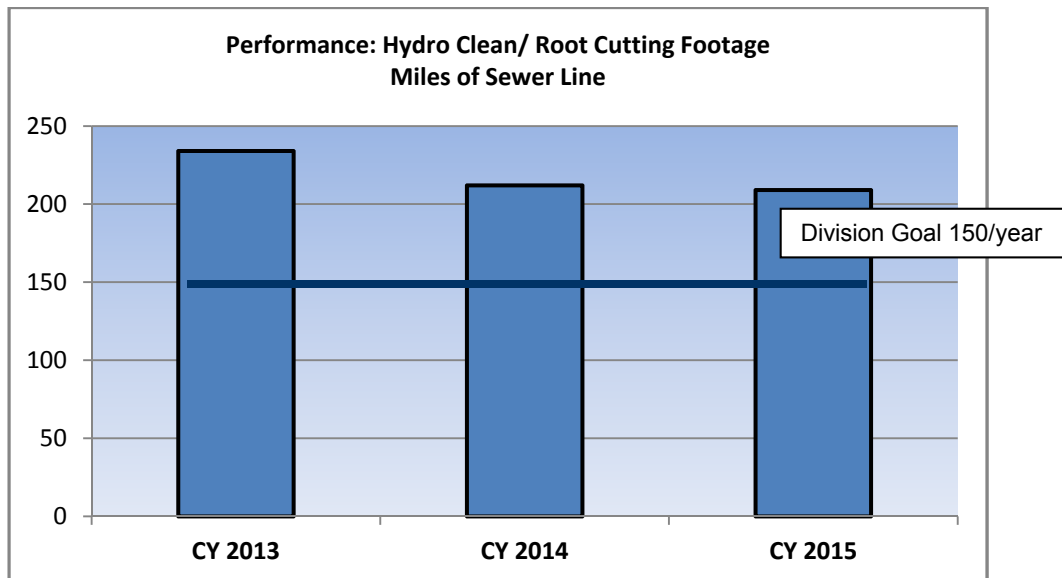
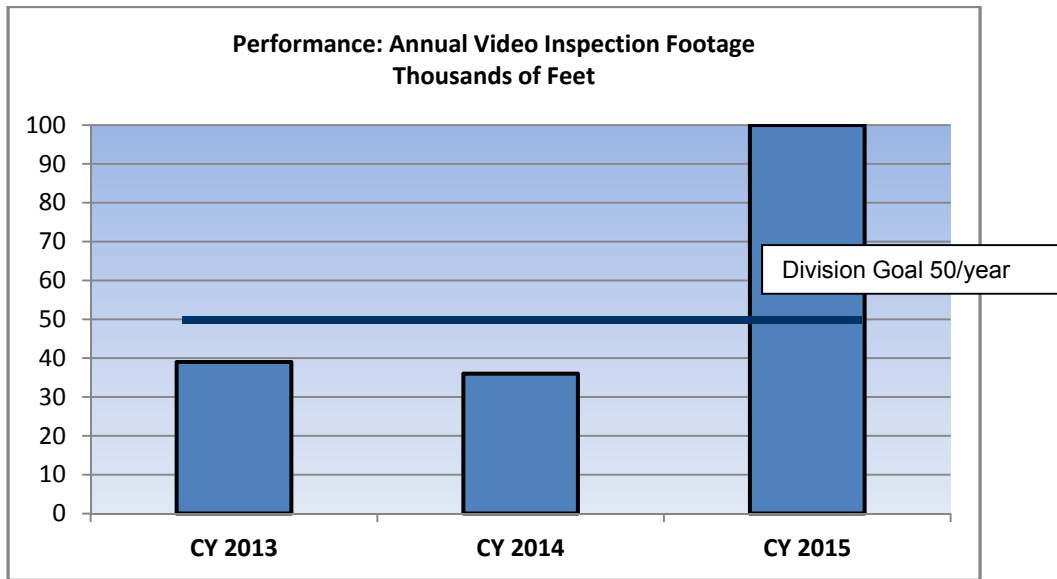
2017 Budget Highlights

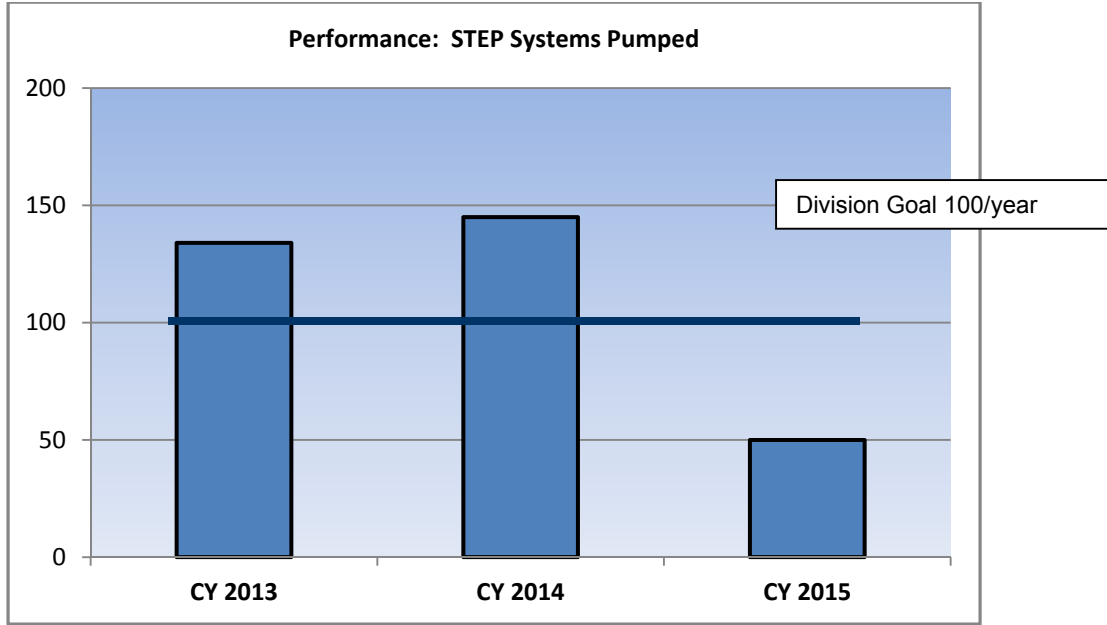
Purchased Services:

- Increase printing and duplicating account for Administration to print bi-annual newsletter that is mailed out with sewer bills.
- Increase professional services for Laboratory to perform monthly metals testing as required by the permit issued in 2015 by the Montana Department of Environmental Quality.

Supplies:

- Increase supply budget for Treatment Plant for polymer to effectively dewater the bio solids using the recently installed screw press.





Performance Measures & Workload Indicators

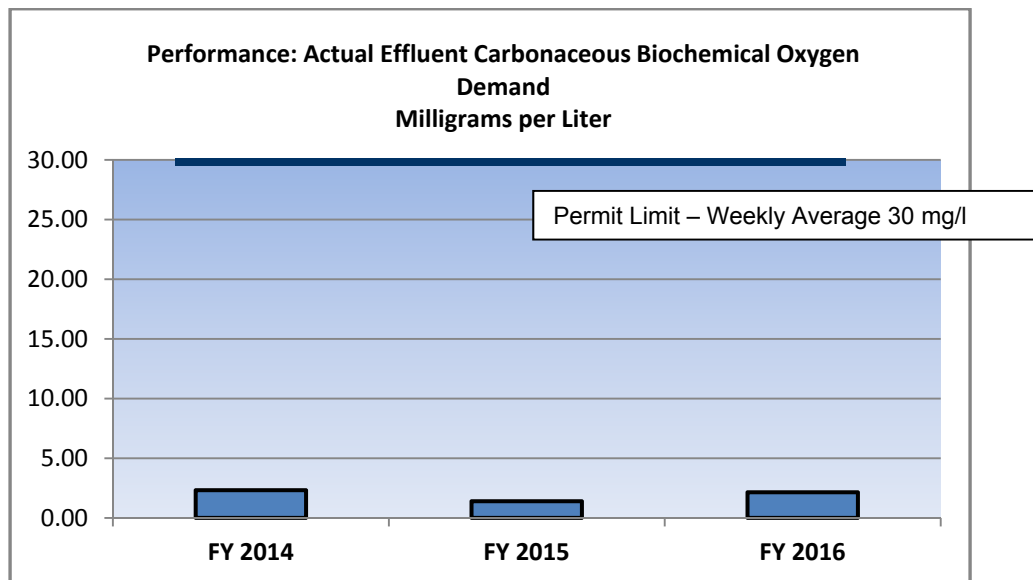
Performance Measures

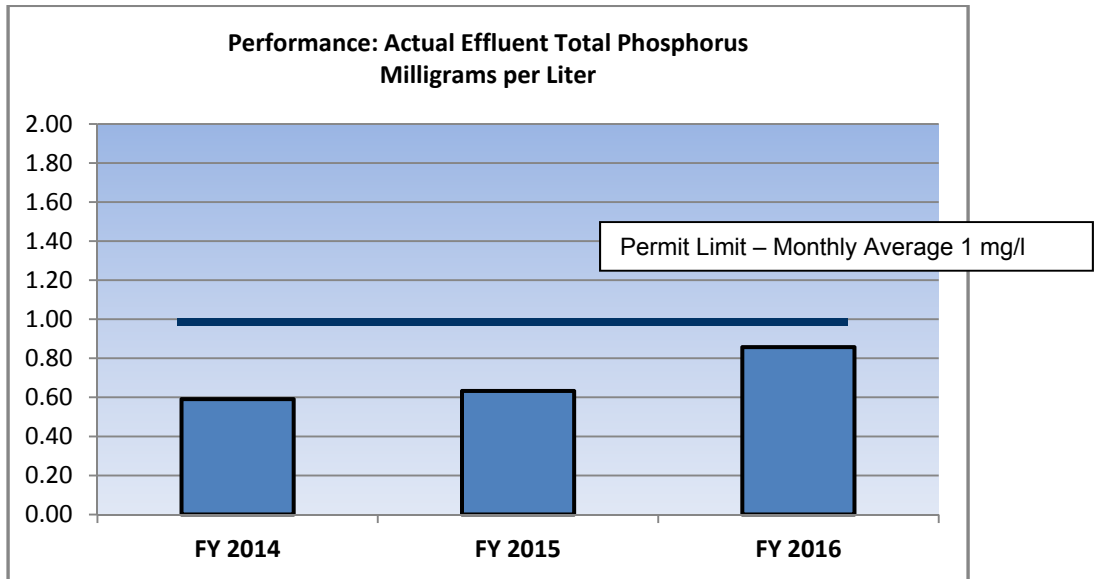
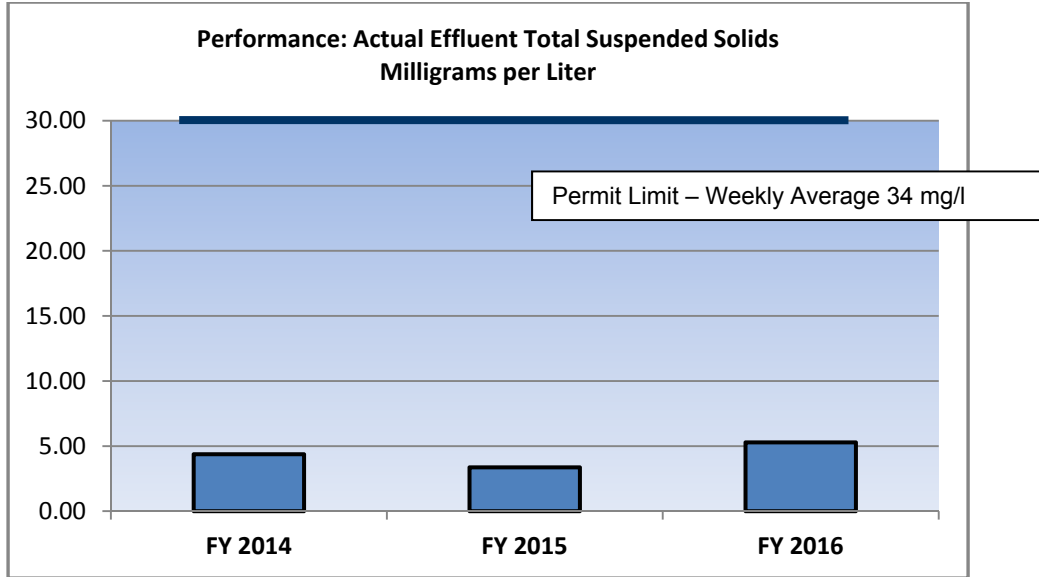
Measure	Actual FY 2014	Actual FY 2015	Actual FY 2016	Adopted FY 2017
1 . Continue scheduled maintenance on the collection system to prevent sanitary sewer over-flows, sewer back-ups and identify and repair sewer lines prone to ground water infiltration.	100%	100%	100%	100%
2 . Continue to exceed MPDES permit requirements for discharge into the Clark Fork River and use the Wastewater Facility Plan and other source material to plan for future growth and regulatory changes.	100%	100%	100%	100%
3 . Continue to operate a certified laboratory. Continue 100% compliance with Significant Industrial User (SIU) inspections.	100%	100%	100%	100%

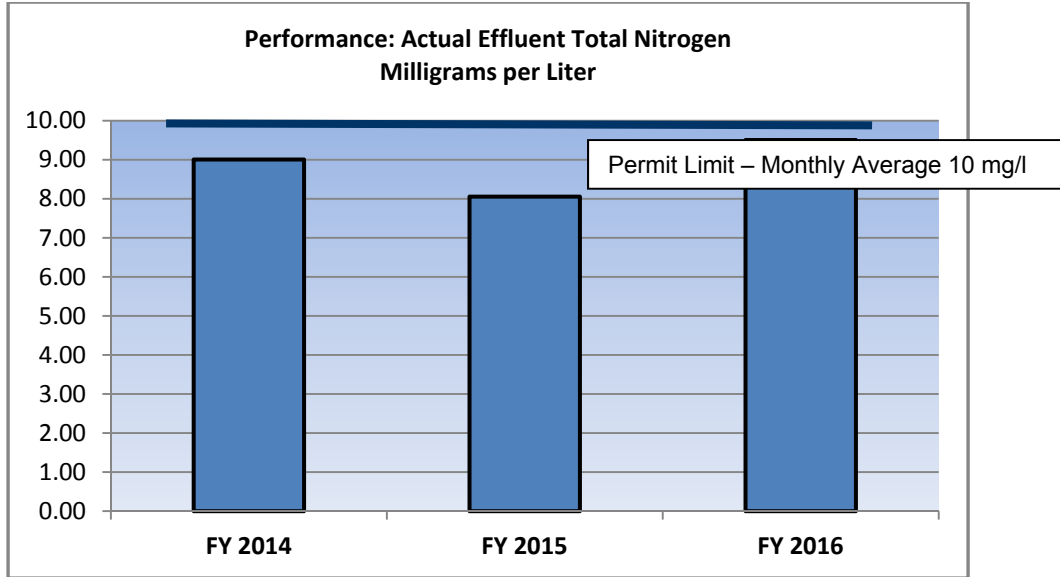
Workload Indicators

Indicator	Actual FY 2014	Actual FY 2015	Actual FY 2016	Adopted FY 2017
1 . Annual sewer main hydro-cleaning/root cutting (feet)	1,235,023	1,117,037	1,103,520	800,000
2 . Annual sewer main video inspection (feet)	38,827	35,574	100,320	50,000
3 . Annual STEP tanks pumped	134	145	50	101
4 . Treated plant effluent cBOD and TSS	<5 mg/l	<5 mg/l	<5 mg/l	<5 mg/l
5 . Treated plant effluent phosphorus	0.59 mg/l	0.58 mg/l	0.86 mg/l	<1 mg/l
6 . Treated plant effluent nitrogen	9.01 mg/l	7.77 mg/l	9.5 mg/l	<10 mg/l
7 . Laboratory QA/QC certification	Pass	Pass	Pass	Pass
8 . 15 Annual Significant Industrial User (SIU) inspections	100%	100%	100%	100%

Wastewater Treatment Performance Measures







Pretreatment/ Laboratory Performance Measures

Year	Laboratory QA/QC	15 Annual SIU Inspections
FY14	Passed all	100%
FY15	Passed all	100%
FY16	Passed all	100%

Program Description – (5311)

This fund receives the revenues of the different Sewer Enterprise funds and distributes them according to need. The primary revenue source is the user fees charged to users of the Sewage system.

Activities and Objectives

To receive and transfer approximately \$7,963,568 in sewer use fees, delinquencies and interest on investments during Fiscal Year 2017.

INTER-FUND TRANSFER OUT

Transfer to Sewer Operating Budget	5,466,072
Transfer to Sewer R&D Fund	416,418
Transfer to Sewer Revenue Bond Series 2001 Bond Debt Service	30,480
Transfer to Sewer Revenue Bond Series 2001 Bond Debt Service	48,480
Transfer to Sewer Revenue Bond Series 1999 Bond Debt Service	123,600
Transfer to Sewer Revenue Bond Series 2002 Bond Debt Service	84,420
Transfer to Sewer Revenue Bond Series 2002 Bond Debt Service	330,810
Transfer to Sewer Revenue Bond Series 2003 Bond Debt Service	250,156
Transfer to Sewer Revenue Bond Series 2003 Bond Debt Service	243,416
Transfer to Sewer Revenue Bond Series 2005 Bond Debt Service	109,451
Transfer to Sewer Revenue Bond Series 2010A Bond Debt Service	30,350
Transfer to Sewer Revenue Bond Series 2010 Bond Debt Service	446,954
Transfer to Sewer Revenue Bond Series 2011 Bond Debt Service	100,380
Transfer to Sewer Revenue Bond Series 2015 Bond Debt Service	62,400
Transfer to Sewer Revenue Bond Series 2016 Bond Debt Service	268,969
Total	7,963,568

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Purchased Services	-	-	-	-	-	
Miscellaneous	7,401,470	7,391,083	7,651,366	7,963,568	572,485	8%
Debt Service	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	
Total	\$ 7,401,470	\$ 7,391,083	\$ 7,651,366	\$ 7,963,568	\$ 572,485	8%

* Un-audited numbers

Program Description – (5315)

This fund accounts for the receipts and disbursements made pursuant to the two loan programs available to offset the costs of sewer connections for residential properties.

Activities and Objectives

The City Sewer Loan Program was created to provide financial assistance to property owners to connect to sanitary sewer. Eligibility requirements include: home has to be owner occupied, property has to be less than 50,000 square feet in size and owners need to be below Federal HUD Median Household Income 80% Limit level. This program is not available to properties outside the City limits.

There are two payment alternatives: 1) the loan payments are deferred and do not have to be paid off until the property or owners no longer meet the eligibility requirements; or 2) the loan is paid off over eight years. Both options accrue interest at the rate established for the City's Sidewalk and Curb Warrants (currently 5.536%)

The Bank Sewer Loan Program was created in FY95 in conjunction with local banks and credit unions. The participating banks and credit unions provide loans for the connection costs to the City sewer system and the City guarantees the loan, providing that the property owners complete the City's application and related City forms. If a loan is defaulted on, the City buys the loan and places it as a lien on the property. Residential properties, including rentals and multi-family units are eligible for this program. This program is available to residential properties in or out of the City limits.

TOTAL FUND EXPENDITURES - \$20,000

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Purchased Services	22,519	-	-	-	-	
Miscellaneous	-	20,000	-	20,000	-	0%
Debt Service	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	
Total	\$ 22,519	\$ 20,000	\$ -	\$ 20,000	\$ -	0%

* Un-audited numbers

Program Description – (5320)

The Wastewater Treatment Replacement and Depreciation fund was established to account for the Wastewater Treatment Plant's fixed assets, fund balance, and depreciation reserves. The balance of Sewer Use Fees that are not needed for operations or debt service is accumulated in the R & D fund for future capital replacement and improvements.

Activities and Objectives

The projects scheduled for the Wastewater Treatment R & D fund are listed below.

1. **Miscellaneous Sewer Main Repairs:** Minor repair projects to the existing collection system. (Account 360: \$200,000)
2. **Miscellaneous WWTP Repair Projects:** This appropriation is for repair projects to the existing Wastewater Treatment Plant infrastructure that cannot be anticipated. (Account 360: \$200,000)
3. **Lateral Sewer Main Extensions:** Provide lateral mains under new street construction projects to prevent the need to dig up street for future sewer line development. Costs may be recovered when future connections occur. (Account 360: \$10,000)
4. **Capital Lease:** Payment for the Capital Lease for equipment purchases. (Account 610: \$92,749) (Account 620: \$2,459)
5. **Russell Street Interceptor:** The roadway reconstruction of Russell Street will necessitate repairs to the existing Russell Interceptor sewer main. (Account 360: \$31,500)
6. **Composting & Green Waste Facility:** Budget for the purchase and updating of EKO Compost. . (Account 920: \$1,300,000)

Total Purchased Services: \$441,500
Total Principal and Interest: \$95,208
Total Capital Outlay: \$1,300,000
Total Expenditures: \$1,836,708

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Purchased Services	163,963	424,000	256,767	441,500	17,500	4%
Miscellaneous	50,213	-	-	-	-	
Debt Service	6,166	89,378	6,330	95,208	5,830	7%
Capital Outlay	(19,539)	100,000	(163,885)	1,300,000	1,200,000	1200%
Total	\$ 200,804	\$ 613,378	\$ 99,212	\$ 1,836,708	\$ 1,223,330	199%

* Un-audited numbers

Program Description - (5325)

This fund is established to segregate expenditures and revenues of the Sewer Development Fee. The fee is charged on new sewer connections to reflect a contribution by new customers toward the cost of the existing physical plant and sewer lines. This contribution compensates existing users for the Sewer plant and additions which were built to allow sufficient capacity for future community growth.

Activities and Objectives

Sewer Development Fees are earmarked for necessary sewer projects related to new connections and sewer system capacity expansion. The City Council has to give prior approval to any expenditure from the Sewer Development Fee Fund.

\$50,000 is appropriated for various projects that may come up as the year progresses where it is appropriate to increase capacity of a private line being installed for future users.

The expenditures for FY 2017 are as follows:

- Oversizing Assistance - \$50,000
- Old Highway 93 Sewer Interceptor- \$923,994
- Broadway Interceptor- \$145,000

TOTAL FUND EXPENDITURES - \$1,118,994

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Purchased Services	62,456	-	68,653	-	-	
Miscellaneous	-	-	-	-	-	
Debt Service	8,116	-	-	-	-	
Capital Outlay	-	247,118	7,761	1,118,994	871,876	353%
Total	\$ 70,572	\$ 247,118	\$ 76,414	\$ 1,118,994	\$ 871,876	353%

* Un-audited numbers

Program Description – (5340)

The fund accounts for the receipts and expenditures for major Sewage Plant construction projects. The primary funding sources for such projects are revenue bonds, grants, and the State Revolving Fund (SRF) Program which was established with the final EPA appropriations for state and local wastewater treatment projects.

Activities and Objectives

The expenditures for FY 2017 are as follows:

- **Linda Vista Blvd Interceptor:** Completion of this interceptor will allow for the removal of several community STEP systems. This will eliminate potential problems of possible sewer overflow due to increased development and sewer connections in this area. (\$769,866)
- **Reserve Street Lift Station Upgrade:** Reserve Street Lift Station is approaching the end of its service life and will be upgraded and rehabilitated. A redesign has reduced cost significantly from previous estimate. (\$569,000)
- **Biogas Electrical Generation:** Install a large scale reciprocating engine package for electrical generation, saving an estimated \$85,200 annually in electrical costs. (\$1,179,100)

TOTAL FUND EXPENDITURES - \$ 2,517,966

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Purchased Services	-	-	-	-	-	
Miscellaneous	-	-	-	-	-	
Debt Service	-	-	-	-	-	
Capital Outlay	-	3,496,300	559,670	2,517,966	(978,334)	-28%
Total	\$ -	\$ 3,496,300	\$ 559,670	\$ 2,517,966	\$ (978,334)	-28%

* Un-audited numbers

Program Description – (5361, 5362, 5365, 5371, 5373, 5375, 5377, 5379, 5383, 5386, 5387, 5389, 5391)

These funds account for the three existing Sewer Revenue Bonds, two 1992 bond issues to the State of Montana SRF revolving loan program, a 1999 bond issue to the State of Montana SRF revolving loan program and a 2000 bond issue to the State of Montana SRF revolving loan program. Expenditures from the funds are for the yearly debt service payments.

Activities and Objectives

2001 Sewer Revenue Bond (5361) - To make yearly debt service on the bonds that were issued to finance the installation of the Bellvue Interceptor. **\$30,480**

2000 Series B Sewer Revenue Bond (5362) - To make yearly debt service on the Series 2000B bonds that were issued to finance the installation of the Reserve Street collector and Pineview interceptor. **\$48,480**

1999 Sewer Revenue Bond (5365) - To make yearly debt service on the Series 1998 bonds that were issued to finance the installation of the East Reserve Street collector, Mullan Road interceptor, administration building refurbish and engineering for the new treatment plant. **\$123,600**

2002 Sewer Revenue Bond (5371) - To make yearly debt service on the bonds that were issued to finance the installation of the 39th Street/SW Higgins-Bellvue Interceptor and the treatment plant upgrade. **\$84,420**

2002 Series A Sewer Revenue Bond (5373) - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$330,810**

2003 Series B Sewer Revenue Bond (5375) - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$250,156**

2004 Sewer Revenue Bond (5377) - To make yearly debt service on the bonds that were issued to finance the upgrade of the treatment plant. **\$243,416**

2005 Sewer Revenue Bond (5379) - To make yearly debt service on the bonds that were issued to finance the upgrade/extension of sewer lines on Birch/Broadway/Lincolnwood Phase I/Gilbert. **\$109,451**

2010 Sewer Revenue Bond Series (5383) - To make yearly debt service on the bonds that were issued to finance the upgrade/extension of sewer lines on Lolo Street. **\$30,350**

2010 Sewer Revenue Bond Series A (5386) - To make yearly debt service on the bonds that were issued to finance the upgrade of the Head-works at the Treatment Plant. **\$698,099**

2011 Sewer Revenue Bond Series A (5387) - To make yearly debt service on the bonds that were issued to finance various sewer system improvements. **\$100,380**

2015 Sewer Revenue Bond Series A (5389) - To make yearly debt service on the bonds that were issued to finance various sewer system improvements. **\$62,063**

2016 Sewer Revenue Bond (5391) – To make yearly debt service on the bonds that were issued to finance various system improvements. **\$170,238**

Total Expenditures: \$2,282,213

FINANCIAL SUMMARY

Sewer Debt Service: Funds 5361 - 5392

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Purchased Services	-	-	-	-	-	
Miscellaneous	547	64,396	-	-	(64,396)	-100%
Debt Service	829,255	2,091,675	959,287	2,282,213	190,538	9%
Capital Outlay	-	-	-	-	-	
Total	\$ 829,802	\$ 2,156,071	\$ 959,287	\$ 2,282,213	\$ 126,142	6%

* Un-audited numbers

Program Description

The goal of this activity is to provide quality aquatics programs, opportunities and facilities for citizens of all ages, interests, and abilities thus giving every resident as well as guests an opportunity for lifetime leisure skills, water safety skills and active, healthy life styles.

City Strategic Plan & Department's Implementation Strategy

Goal #1: Financial Sustainability

- Strategy: We will maintain or improve the level of service to citizens.
 - Engineering study on the merits of utilizing variable frequency drives on the pool pump motors to decrease energy costs.

Goal #2: Harmonious Natural and Built Environment

- Strategy: We will make sure that our natural and built environments continue to represent Missoula's values of clean water and clean air.
 - Install a thermostat on each of the 4 spray decks to turn on when the temperature is below a certain degree. This will save energy as well as reduce wear and tear on motors.

Goal #3: Quality of Life for All People in All Places

- Strategy: We will support plans and programs that promote a healthy lifestyle for Missoula's citizens.
 - Promote healthy Aquatics Programs
 - We will work with the Missoula Aquatic Club to administer the National Swimming Pool Foundation In the Swim grant money to provide free swim lessons and swim gear to low income, disadvantaged youth.

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ 718,291	\$ 680,828	\$ 468,301	\$ 681,213	\$ 385	0%
Supplies	183,366	238,500	93,694	213,500	(25,000)	-10%
Purchased Services	283,745	342,110	171,803	322,045	(20,065)	-6%
Miscellaneous	609,796	18,512	2,256	12,000	(6,512)	-35%
Debt Service	-	12,377	-	-	(12,377)	-100%
Capital Outlay	2,974	135,000	-	35,000	(100,000)	-74%
Total	\$ 1,798,172	\$ 1,427,327	\$ 736,053	\$ 1,263,758	\$ (163,569)	-11%

* Un-audited numbers

Highlights

Splash Montana and Currents Aquatics Center continue to be extremely popular recreational facilities with all age groups. "The Lake" 50-meter pool is heavily utilized by fitness swimmers and the local competitive swim teams. Splash Montana continues to host several special swim events each year at The Lake, including the Firecracker Swim Meet, the 2nd Annual Zoo Town Triathlon, and the Tube Bowl (inner tube water polo's annual competitive event).

Accomplishments include:

- ❖ Enabled 150 low income or underserved City and County school aged children to have free swim lessons via the MAC and NSPF In the Swim Grant funding.
- ❖ Installed a Variable Frequency Drive on the Spa feature pump and air blower to reduce costly energy spikes on the frequent on/off cycle, and to reduce wear on the motors.
- ❖ Installed (as of May 30, 2016) thermostat controls on the 4 Spray Decks to reduce energy waste by children operating the spray deck when the temperatures are below a particular level. This will also reduce wear on the motors.
- ❖ Received the "Best of Missoula Award" at Splash Montana for places for kids to have fun.
- ❖ Increase Private lesson revenue by ¼ the amount of the previous year at Currents.

Goals for 2017

- ❖ Continue to increase Swim Lesson revenue through booking a greater number of private lessons for individuals who prefer one on one instruction.
- ❖ Identify a qualified engineer and contract with them to explore energy saving options and available funding to utilize VFD hardware at the Aquatics Facility pumps.
- ❖ Increase Swim Lesson and General Admission revenue through booking a greater number of daycare and youth organizations for swim lessons and recreational swim trips.
- ❖ Contract with a tile professional to remove the old tile and install new tile around the edge of the Lazy River at Splash.

STAFFING SUMMARY

Title	Actual FY 2014	Actual FY 2015	Actual FY 2016	Adopted FY 2017
AQUATICS STAFF				
AQUATICS SUPERVISOR	1.00	1.00	1.00	1.00
AQUATICS PROGRAM COORDINATOR	2.00	2.00	2.00	2.00
REC SUPPORT SPECIALIST II	1.00	1.00	1.00	1.00
REC SUPPORT SPECIALIST I	-	0.75	0.75	0.75
LEVEL 1 INTERMITTENT RECREATION	2.30	1.20	1.96	1.96
LEVEL 2 INTERMITTENT RECREATION	12.90	2.50	7.53	4.59
LEVEL 3 INTERMITTENT RECREATION	3.06	6.50	4.55	6.53
LEVEL 4 INTERMITTENT RECREATION	1.75	2.18	4.23	4.23
LEVEL 5 INTERMITTENT RECREATION	0.95	5.50	0.22	1.16
LEVEL 5 INTERMITTENT SPECIALTY INSTRUCTOR	0.49	0.50	0.39	0.41
PART TIME CASHIER	1.61	-	-	-
PART TIME CUSTODIAN	0.75	0.75	0.25	0.25
Total	27.81	23.88	23.88	23.88

Aquatics Performance Measures & Workload Indicators

Performance Measures

Measure	Actual FY 2014	Actual FY 2015	Actual FY 2016	Adopted FY 2017
1 . Increase sale of punch card and drop in visits	\$ 511,538	\$ 575,988	\$ 504,071	\$ 582,000
2 . Implement cyclic maintenance program at Splash and Currents to be funded through subsidy and reserve balance.	\$ 20,000	\$ 35,000	\$ 35,000	\$ 35,000
3 . Increase Avg \$ per person spent after entry at Splash Montana	\$ 1.67	\$ 2.66	\$ 3.11	\$ 3.15

Workload Indicators

Indicator	Actual FY 2014	Actual FY 2015	Actual FY 2016	Adopted FY 2017
1 . Number of daily admissions at Currents	43,982	43,603	48,608	45,000
2 . Number of daily admissions at Splash	50,904	60,555	40,799	55,000
3 . Number attending swim lessons at Currents	9,400	9,956	10,422	11,250
4 . Number attending swim lessons at Splash	2,847	3,280	3,142	3,500
5 . Total Attendance includes rentals and passes	173,674	187,908	172,353	191,000
6 . Splash concessions revenue.	\$ 155,241	\$ 201,265	\$ 153,901	\$ 175,000

Program Description

This fund is set up as an internal service fund for the City's self-insured employee health insurance program. The fund receives revenues in the form of monthly employer contributions from all City departments, employee contributions, and payments from retired employees who are given the option of paying monthly insurance premiums to remain on the health insurance plan. Retired employee contributions receive a 15% subsidy from the City.

Goals & Objectives

- Each City department is charged per payroll for contributions to the employee health insurance program. The revenue from General Fund tax supported departments originates in special health insurance tax levy funds (2371 and 2372) where state law allows a special tax levy above and beyond the special all-purpose General Fund levy. These revenues are transferred regularly to the General Fund to reimburse the General Fund for the expenditures of the contributions to the health insurance fund. The FY2016 monthly premium for the health insurance paid on behalf of the City of \$767 per employee is increasing by 3% or \$23 per employee per month starting in October 2016 to \$790 per employee. Additional contributions of \$1,200,000 were made to the plan over FY2014 and FY2015 in order to reverse the trend of a falling fund balance into an annual growth in fund balance. The end of FY2016, the unaudited fund balance is \$1,200,000 and the budgeted ending fund balance for FY2017 is anticipating an increase of \$200,000 (\$1,400,000).

Administration Recommendation

- The City is committed to maintaining a 3 month reserve in the health plan based off the budgeted expenditures. The target fund balance for FY2017, meeting the reserve requirement, is \$1,600,000. In order to continue to build fund balance the administration recommended that the City's funding of the health plan be increased by 3% (\$23.00) per employee beginning October 2016. In addition to the increase in the City's contribution, the employees are asked to increase an equivalent of 3% (\$1.00) per employee and \$24.00 per spouse/employee, when applicable, per month. The Employee Benefit Committee has been focusing on identifying ways and methods to cut costs within the health plan by utilizing the assistance of the plans third party administrator, Allegiance.

FINANCIAL SUMMARY

Budget by Object of Expenditure Category	Actual FY 2015	Amended FY 2016	Actual FY 2016*	Adopted FY 2017	Increase (Decrease)	Percent Change
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Purchased Services	5,637,995	6,137,237	2,115,161	6,440,785	303,548	5%
Miscellaneous	6,616	-	-	-	-	
Debt Service	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	
Total	\$ 5,644,611	\$ 6,137,237	\$ 2,115,161	\$ 6,440,785	\$ 303,548	5%

* Un-audited numbers