

**Department New Request Form
Fiscal Year 2020**

Major Department

Division/Sub-Department

Request Category

Request Rating

Rank:

Title of New Request:

Funded?

1. Request Rationale:

The Fixed Cost Allocation has not been updated since 2003 and is outdated. This was started in FY2015, but was delayed due to the condemnation trial with the Water Company.

With the acquisition of the water utility, creation of the Storm Water utility and the addition of Planning, Transportation and the special districts this study is needed for continued justification of the charged administration fee.

2. Service Delivery Impact:

Possible to receive an audit finding related to the charged administration fee.

3. Personnel Requirements (# FTE's required):

None.

4. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2020 Unfunded	FY 2020 Funded	Proposed FY 2021 Ongoing
1000.240.410510.350	Professional Services	1	25000	25,000	-	-	25,000	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
Expense Sub-Total				25,000	-	-	25,000	-

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T General Property Taxes	-	
1000.000.383000.00	N Transfer from Planning	500	
1000.000.383000.00	N Transfer from Building	1,400	
1000.000.383000.00	N Transfer from Transportation	1,200	
1000.000.383000.00	N Transfer from Water	11,100	
1000.000.383000.00	N Transfer from Wastewater	6,800	
1000.000.383000.00	N Transfer from Storm Water	200	
1000.000.383000.00	N Transfer from Aquatics	1,100	
1000.000.383000.00	N Transfer from Parking	1,800	
1000.000.383000.00	N Transfer from MRA	900	
Revenue Sub-Total		25,000	-

Net Cost of Impact for New Program

			25,000
Planning	593,329	2 %	500
Building	1,875,115	6 %	1,400
Transportation	1,656,056	5 %	1,200
Water	15,026,624	44 %	11,100
Wastewater	9,241,537	27 %	6,800
Storm Water	285,703	1 %	200
Aquatics	1,507,931	4 %	1,100
Parking	2,475,272	7 %	1,800
MRA	1,160,937	3 %	900
	<u>33,822,504</u>		<u>25,000</u>